

**BOARD OF COMMISSIONERS  
DOWNTOWN MANCHESTER SPECIAL SERVICES DISTRICT**

**OCTOBER 3, 2018  
8AM  
WORK\_SPACE  
901 MAIN STREET, MANCHESTER, CT 06040**

Call to Order

Roll Call

Minutes

- September 5, 2018
- September 13, 2018

Public Comment

New Business

- Discussion of Wall Signs and Outdoor Merchandise Displays, Gary Anderson
- Property Sale, 991-989 Main

Old Business

- Roles and Responsibilities Update, Don DuBaldo

Officers and Committee Reports

- Report of Officers
  - Chair, Donald DuBaldo
  - Vice Chair, John Tunila
  - Secretary, Nick DuBaldo
- Finance Committee
  - FY 18-19 Monthly Report
  - FY 19-20 Budget Preparation
- Marketing Committee, Vinni Quast
  - Website Redesign Progress Report
  - Upcoming Events, Tana Parseliti
    - Scarecrow Festival, Oct. 13 thru 27
    - Safe Downtown Trick or Treat, Oct. 27
- Parking & Maintenance Committee
  - Monthly Parking Violations Report

Other Reports

- Gary Anderson, Director of Planning and Development

Administration

- Manager's Report

Public Comment

Adjourn

11:00 AM - 11:30 AM  
11:30 AM - 12:00 PM

12:00 PM - 12:30 PM  
12:30 PM - 1:00 PM