

**BOARD OF COMMISSIONERS
DOWNTOWN MANCHESTER SPECIAL SERVICES DISTRICT**

**APRIL 3, 2019
8AM
WORK_SPACE
901 MAIN STREET, MANCHESTER, CT 06040**

Call to Order

Roll Call

Minutes

- March 6, 2019

Public Comment

New Business

- Thank You to Past Ex Officio Commissioner, April DiFalco
- Spotlight on Main Street, April 25, 2019
- Draft of Final Downtown Design Guidelines, Gary Anderson

Old Business

- Transition Planning
 - Status of Responses to Position Posting
- Downtown Broadband Interest Survey Update
- Outside Event Request Update
 - Silk City Arts & Music Festival

Officers and Committee Reports

- Report of Officers
 - Chair, Donald DuBaldo
 - Vice Chair, John Tunila
 - Secretary, Nick DuBaldo
- Finance Committee
 - YTD Budget v Actuals
- Marketing Committee, Vinni Quast
 - Downtown Marketing Meeting
 - Website Launch Event Report
- Parking & Maintenance Committee
 - Extension of Maintenance Contract, Tana Parseliti
 - Parking Violations Reports, Tana Parseliti
 - Snow Season Report, Tana Parseliti
 - Final Banner Sales

Other Reports

- Gary Anderson, Director of Planning and Development
- Bob Pagani, GMCC
- Beth Stafford, Downtown Churches

Administration

- Manager's Report

Executive Session

Public Comment

Adjourn