

**BOARD OF COMMISSIONERS 2020 Biennial Election  
DOWNTOWN MANCHESTER SPECIAL SERVICES DISTRICT**

**May 19, 2020  
6 PM**

**Due to COVID19 Pandemic the May 19, 2020 meeting will be by conference call.**

MEMBERS PRESENT: Donald DuBaldo, Chair  
John Tunila, Vice Chair  
Nicholas DuBaldo, Secretary  
Robert Sulick

EX OFFICIO MEMBERS  
PRESENT: Gary Anderson, Director Planning and Development  
Beth Stafford, MACC Downtown Churches Representative

ALSO PRESENT: None

STAFF PRESENT: Danuta Wolk-Laniewski, Downtown Manager

MEMBERS ABSENT: Rebecca Gentile  
William Bayer  
Tammy Gerhard  
Winfried Quast

EX OFFICIO MEMBERS ABSENT: Robert Pagani, GMCC Representative

**Call to Order**

- Mr. D. DuBaldo calls the meeting to order at 6:03 PM

**Roll Call**

- Mr. D. DuBaldo noted those present and absent.

**Election**

- Mr. D. DuBaldo turns the meeting over to Mr. Anderson. Mr. Anderson received 15 ballots filled in and returned all voting for the slate of nominees. Each nominee received 15 votes. The slate of nominees is elected.
- Mr. Tunila informs the board that the next meeting will be called to order by Mr. D. DuBaldo and will swear in the new commissioners. He feels that it would be very important that we elect a new chairman, vice chair, secretary, and treasurer; that should be the primary objective for that meeting. The committees need to be appropriately staffed, and the Board may want to consider a reopening committee as it relates to the COVID crisis. He hopes that people will reach out and chat amongst themselves about the upcoming meeting. If there are any additional agenda items, they should be brought to the attention of the Downtown Manager. Mr. Tunila recommends that Ms. Stafford put the lighting on next meeting's agenda. Also, we will need an executive session to deal with employment issues. Mr. D. DuBaldo notes that the District will still need to find a contractor to work on clearing the snow on a periodic basis during the winter

months and be able to coordinate work with the Town to make that possible. Mr. Tunila inquires if the District is currently issuing tickets at this time and have there been waiver requests? Ms. Wolk-Laniewski confirms that the constable is issuing tickets, and some waiver requests have been received but they were from business owners. Mr. Sulick and the Parking Committee met with the police liaison and the waivers are down because many people and businesses aren't open for business right now. Mr. N. DuBaldo mentions that the Marketing Committee needed to make some changes to the latest ad copy due to the recently altered plans for business openings. Ms. Wolk-Laniewski has been working on Instagram and Facebook to increase the District's digital reach. Mr. Tunila noticed that there are barriers for outdoor dining near Angry Egg and Urban Lodge and wonders if Urban Lodge able to open? Mr. Anderson informs the Board that the Governor's office is deferring decisions like whether a brewery without food service can be open to the local municipalities. Manchester is being as accommodating as possible and will allow Urban Lodge to qualify to open within certain parameters.

### **Adjourn**

- There being no further business, a motion to adjourn is brought by Mr. Tunila at 6:16, Mr. Sulick seconds. All approve.

Respectfully Submitted,

Nicholas DuBaldo, Secretary DMSSD

Recorder